



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF VOCATIONAL AND ADULT EDUCATION

SEP 15 2011

Dear State Directors for Career and Technical Education:

Its time once again for each State to submit its annual Perkins IV information and data to the Department—this time for Program Year (PY) 2010-11. As noted below, States may begin submitting their information and data via the Perkins Consolidated Annual Report (CAR) Database and Education Data Exchange Network (EDEN) on October 1, 2011. Each State must complete and certify its submissions by close of business on December 31, 2011.

For PY 2010-11, each State must submit its coversheet, narrative, and fiscal information into the CAR. Each State also must enter its data for the Perkins IV secondary core indicators of performance into EDEN, ***with the exception of secondary placement (SSI) that will be entered into the CAR.*** Data for all postsecondary core indicators also must be entered into the CAR.

The Website for the CAR is www.perkinscar.com. Your state's CAR password and Personal Identification Number (PIN) was sent to you in mid-August by John Vavricka of MPR Associates, Inc. (MPR). If you have not received your password and PIN, please contact Sharon Head of our office at sharon.head@ed.gov.

To support States in their PY 2010-11 Perkins IV data and information submissions, our office and MPR will host two WebEx training sessions, each covering the same information. Also, I have attached the CAR User Guide as a helpful resource tool.

. The sessions will be held as follows:

- Tuesday, September 27, 2011, from 10:00 am – 11:00 pm EST
- Thursday, September 29, 2011, from 1:00 pm – 2:00 pm EST

The agenda, along with the WebEx conference link and call-in information for each session, will be posted shortly on the home page of the Perkins Collaborative Resource Network (PCRN) at <http://cte.ed.gov>. In addition to the live training sessions, on-line training resources will be made available on the CAR website throughout the reporting period.

As in years past, our office will automatically upload your State's agreed upon performance levels for the relevant reporting year (PY 2010-11) into the CAR. If you note any discrepancy between those performance levels and the performance levels you have on file, please immediately contact your OVAE Regional Accountability Specialist (RAS). A list of the RASes for each State are available at <http://cte.ed.gov/contact.cfm>.

400 MARYLAND AVE. S.W., WASHINGTON, DC 20202

www.ed.gov

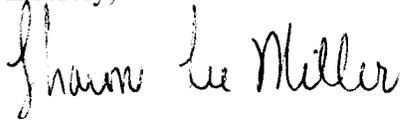
The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

Please make note of the following individuals who are available to your State for assistance during the Perkins IV data and information submission process:

- For general assistance, please contact Sharon Head at OVAE at Sharon.Head@ed.gov.
- For technical support, please contact John Vavricka at MPR Associates, Inc. at jvavricka@mprinc.com.

As always, please let me know if there are any additional resources you need to make your Perkins IV data and information submission as smooth as possible.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Lee Miller".

Sharon Lee Miller
Director, Division of Academic and
Technical Education