

Dear Colleagues:

This memorandum provides information regarding our office's timeline for approving 2011 State Plan submissions, as well as our office's schedule for training sessions on the *Perkins IV State Plan Submission Web Site* (see attached Flyer). Please refer to the December 7, 2011, memorandum from Assistant Secretary Brenda Dann-Messier, for specific guidelines regarding the submission of your PY 2011 state plan cover letter, revisions, budgets, and proposed performance levels for the July 1, 2011-12 and 2012-13 program years for your Perkins IV 2011 grant awards. Please feel free to contact your Regional Accountability Specialist or Program Administration Liaison with any questions (see attached)

Timeline for Approving State's FY 2011 Perkins IV Submissions

- OVAE issues guidance to states regarding the submission of state plan revisions, budgets, and performance levels for FY 2011 Perkins IV grant awards.
 - December 7, 2010 (Completed)
- Regional Accountability Specialists (RAS) and states hold initial conversations on FY 2011-2012 (year five) and FY 2012-2013 (year six) performance levels.
(Note: Formal "negotiations" between RASs and states are not held until a state submits its proposed performance levels as part of its FY 2011 submission package by the March 21st deadline. Moreover, a state's performance levels are not approved until a state receives its July 1, 2011, Perkins IV grant awards.)
 - January 7, 2011 – February 21, 2011
- OVAE holds training session for states on the Web submission of state plan cover page, revisions, budgets, and proposed performance levels via the Perkins IV State Plan Submission Web site.
 - February 1st and 3rd (see attached Flyer)
- Each state receives an e-mail notification of the outcome of its Consolidated Annual Report (CAR) review and whether any deficiencies were noted that may lead to a condition being placed on its July 1, 2011, Perkins IV grant awards. (Note: States will have an opportunity, to the extent possible, to correct deficiencies and avoid grant award conditions.)
 - Week of March 7th, 2011
- OVAE issues allocations for state's FY 2011 Perkins IV grant award. (Note: States are encouraged to use their FY 2010 Perkins IV grant allocations for planning purposes.)
 - As soon as possible, but hopefully no later than the week of February 28th
- States submit their FY 2011 Perkins IV state plan cover letter, revisions, budgets, and proposed performance levels for years five and six -- 2011-12 & 2012-13.
 - Begins February 21, 2011 – March 21, 2011

- Regional Accountability Specialists (RAS) and Program Administrative Liaisons (PAL) work with states on any revisions submitted and negotiations of performance levels for years five and six.
 - March 21, 2011 – June 24, 2011

- OVAE issues each state's July 1 Perkins IV grant awards.
 - July 1, 2011

- OVAE issues each state's October 1 Perkins IV grant awards.
 - October 1, 2011

Schedule for Training Sessions on the Perkins IV State Plan Web Site

Our office encourages each state to submit information for its FY 2011 Perkins IV grant awards electronically through the Perkins IV State Plan Submission Web site. To facilitate this, our office will be hosting four training sessions. (Please refer to the attached Flyer for days and times). The Training Web site will be open for registration www.perkinsinfo.com/trainings on January 17th. Feel free to contact Marjorie Beaulieu in our office at (202-245-7705) for further information.